

think ♦ communicate ♦ mobilize

(510) 451-3140
fax (510) 451-3144
1736 Franklin Street, Suite 450
Oakland, CA 94612
info@cardcanhelp.org



Incident Command System

Collaborating Agencies Responding to Disasters
www.CARDcanHelp.org

When leading a response, remember:

*Your top priorities are to save and protect:
1) life 2) environment 3) property*

Quickly establish regular communications

Limit span of control to 5-7 people

To make your best decisions, remain calm & focused

Disaster Response At-a-Glance

- **Incident Commander:** Leads the response; appoints and empowers team leaders; sets tone and standards for response. Encourages teamwork and communications.
- ↑ **Safety and Security Officer:** Focuses on the safety of all people responding to the incident.
- ↑ **Public Information Officer:** Works with media; distributes messages to public & local community.
- ↑ **Liaison Officer:** Links to and supports external partners and organizations.

- **Operations Team:** Handles key actions including first aid, search and rescue, fire suppression and securing the site.
- **Planning Team:** Gathers information, thinks ahead and keeps all team members informed and communicating.
- **Logistics Team:** Finds, stores & distributes all necessary resources (supplies and people) to respond appropriately.
- **Finance / Administration Team:** Tracks all expenses, claims & activities and is the record keeper for the incident.

- www.CARDCanHelp.org -